

**St. Mary's Episcopal Church**  
**Vestry Meeting - Minutes**  
September 29, 2020

**MEETING HELD via ZOOM Platform (online)**

**In Attendance:** Genie DuPell, Maureen Cotter, Jane Gilson, Mary Shaw, Cindy Eaton, Brent Butcher, Nan King, Paul Hamaty, Jean Lockwood, Arthur Lorr, John Norris, including Father Todd (Rector), Father Christian (Assoc. Rector), Ann Golibart (Parish Administrator), Bob Bysse (Treasurer) and Julie Sullivan (Clerk).

**Absent:** Faith Englund

The meeting commenced at 6:32 pm. Maureen opened the meeting with prayer.

**Minutes**

*It was motioned and seconded to approve the August 25<sup>th</sup> minutes. All in favor.*

**Christian Education, Genie DuPell:** Written report provided prior to meeting. Filed by Title. The report covered the following topics:

- "Virtual Short-Term Mission" trip
- Parishioners donated \$25,000 to support Education=Hope
- Sunday school lessons for children are being sent through the US Mail, and youth are active in a book discussion with Alexis online.

**Worship, Paul Hamaty:** Written report provided prior to meeting. Filed by Title. The report covered the following topics and discussion followed:

- A pipeline needs to be developed for the growing need of worship service volunteers along with, potentially, a Worship Committee.
- Funding is needed for both contemporary and traditional music programs.
- Metrics for attendance of online worship were reviewed.

**Facilities, Brent Butcher:** Written report provided prior to meeting. Filed by Title. The report covered the following Ross Hall renovation topics:

- Work is 27% complete; budget is 30% spent.
- Some contingency items have come up requiring the following resolution:

**Resolution**

Mary Shaw motioned and Paul Hamaty seconded to approve the following repair/improvements:

- Repair existing floor concrete slab and level prior to installing new floor. (\$5,600)
- Ice build-up on the condensate line in the Mary's Kitchen freezer and a plugged condensate drain has created a leak, causing a water build-up near the wooden doors. The floor must be completely dry before the new

floor can be installed. The drain was cleared by the sextons. Repairs to the freezer are in process. (\$1,200)

- With the ceiling opened now would be the best time to install an overhead wi-fi router and spare fiber optic cables. The ceiling area above the central part of Ross Hall will not be accessible once the new T&G ceiling is installed. A proposal is being prepared. (\$2,100 was approved as an estimate, subject to the final proposal)

*All in favor.*

Fr. Todd asked that we add a Hearing Loop in Ross Hall, similar to what we have in the sanctuary. A proposal will be obtained and Vestry members will vote via email as this is time-sensitive and can't wait for the next meeting.

**Rector's Report, Father Todd:** Written report provided prior to the meeting. Filed by Title. The report covered the current state of affairs at St. Mary's and the following topics:

- Father Todd praised the work of the Re-Entry committee. Maureen announced we are approved for up to 50 attendees in the sanctuary. Baptisms are still on hold.
- Announcement on filling the position of Director of Spiritual Formation with a third priest will come next week with the name provided by month end.
- Planning for the fall stewardship campaign is under way.
- Diocesan Convention Eucharist will be live-streamed on October 18<sup>th</sup> at 10am, in addition to our regular services.

**Assoc. Rector's Report, Father Christian:** Written report provided prior to the meeting. Filed by Title. The report and discussion covered the following topics:

- Worship in a hybrid environment
- Advent Walk scheduled for December 6<sup>th</sup>
- Racial reconciliation, including discussion of the letter signed by the Clergy in the Broward Deanery.

### **Resolution**

The Vestry of St. Mary's Episcopal Church adopts the June 13, 2020 resolution signed by the Clergy of the Broward Deanery of the Diocese of Southeast Florida, committing to eight specific steps to bring about racial justice and reconciliation. Motioned by Maureen Cotter; seconded by Cindy Eaton.

*All in favor.*

**Rector's Warden Report, Maureen Cotter:** Written report provided prior to the meeting. Filed by Title. The report covered the following topics:

- *On Being Faithful* update and public health data used to guide our decisions at St. Mary's.

- Insights on “Leave No One Behind – How to Lead a Hybrid Congregation”, a Zoom meeting led by FaithX, by invitation from the diocese.

**People’s Warden Report, Jane Gilson:** Written report provided prior to the meeting. Filed by Title. The report covered the following topics:

- Calling Committee will continue outreach when there is news to report
- Thrift shop is preparing to open by end of October
- People registering for services but not in the directory are receiving welcome emails and outreach from Jane

**Financial Report, Bob Bysse, Treasurer:** Written report provided prior to meeting. Filed by Title. The report covered the following topics:

- Treasurer’s Report
- August Financial statements

*Approval of Treasurer’s Report was motioned by Jane Gilson; seconded by Genie DuPell. All in favor.*

**Parish Administrator Report, Ann Golibart:** Written report provided prior to the meeting. Filed by Title. The report covered the following topics:

- Cash Flow
- Year-end Projections
- Implications for the Reserves
- Facilities Manager hire starting October 1<sup>st</sup>

**Old Business:** None

**New Business:** Paul Hamaty reported requests from several parishioners that we provide access to Vestry minutes and a financial update.

### **Resolution**

John Norris motioned and Cindy Eaton seconded that once approved, Vestry minutes and Committee reports will be posted on the St. Mary’s website.

*All in favor.* What to provide on financials will be discussed next month.

Next Vestry meeting October 27, 2020

A motion was made by Cindy Eaton and seconded by Paul Hamaty to adjourn the meeting. All in favor.

Meeting adjourned at 9:00 pm.