

St. Mary's Episcopal Church
Vestry Meeting - Minutes
August 25, 2020

MEETING HELD via ZOOM Platform (online)

In Attendance: Genie DuPell, Maureen Cotter, Jane Gilson, Mary Shaw, Faith Englund, Cindy Eaton, Brent Butcher, Nan King, Paul Hamaty and including Father Todd (Rector), Father Christian, Ann Golibart (Parish Administrator), Bob Bysshe (Treasurer) and Julie Sullivan (Clerk).

Absent: Arthur Lorr

The meeting commenced at 6:31 pm. Father Todd opened the meeting with prayer.

Opening Reflections and Prayer

Father Christian led the opening reflection from Matthew 16:21-28 and discussion followed. Three versions of the passage were explored: NSRV, Amplified Bible and Message.

Minutes

Mary Shaw motioned to approve the July 28th minutes. Paul Hamaty seconded. All in favor.

Facilities, Brent Butcher: Written report provided prior to meeting. Filed by Title. Items completed since Vestry approval:

- Contract with CCD has been signed
- Application for Building Permit submitted to the City of Stuart
- Long lead items (flooring and lighting fixtures) have been ordered
- Off-site fabrication of decorative beams is expected to start this week
- Estimated time of completion: 3 – 3½ months (end of the year 2020)
- Once completed, space must remain unoccupied for 1 week due to COVID-19

Maureen stated that the lobby renderings need to be removed from the news & events notice, as the lobby is not part of this current phase of renovation.

Rector's Report, Father Todd: Written report provided prior to the meeting. Filed by Title. The report covered the current state of affairs at St. Mary's. Father Todd praised the office staff and volunteers for creating new processes, and in such a timely manner. He also mentioned that he wants to ensure that Racial Reconciliation is discussed at the next Vestry meeting. Paperwork has been submitted for the purchase of the first niche in the new Memorial Garden.

Assoc. Rector's Report, Father Christian: Written report provided prior to the meeting. Filed by Title. Father Christian praised the office staff and Tom Winter (A/V) for their dedication.

Drive-in Worship, 8/23: 13 Vehicles, a few hiccups but overall great responses from parishioners. Father Christian walked car to car to share the Eucharist.

Virtual Mission, week of August 10th: Reaching out to brothers and sisters in Ecuador was a great experience for everyone involved. Building relationships and welcoming our sameness were the highlights of the week.

Rector's Warden Report, Maureen Cotter: Written report provided prior to the meeting. Filed by Title. The report covered the re-opening processes and also included the following:

- Genie DuPell and Sue Riddell will take over the Registration system for worship services from Maureen.
- Paul Hamaty will take over the usher guidelines and scheduling.
- Responses from last Sunday's first services: parishioners stated that the protocols being practiced made them feel completely comfortable and safe.
- Ann Golibart, acting Facilities Manager, will be on campus Sunday to supervise the cleaning of the sanctuary and sacristy.

People's Warden Report, Jane Gilson: Written report provided prior to the meeting. Filed by Title. The report covered the following discussion points:

- Wednesday Night Feeding
- Outreach Call team
- Thrift shop proposal for re-opening (under development)

Financial Report, Bob Byshe, Treasurer: Written report provided prior to meeting. Filed by Title. The report covered the following topics and discussion followed:

- Treasurer's Report
- July Financial statements
- Outstanding pledges for the Capital Campaign
 - Have they moved?
 - Are they experiencing hardship due to COVID-19?

Once the letter goes out to the parish regarding the status of the campaign, Bob will follow up with those on the outstanding list.

Paul Hamaty motioned to approve the Treasurer's report. Faith seconded. All in favor.

Parish Administrator Report, Ann Golibart: Written report provided prior to the meeting. Filed by Title. Ann gave an overview of the following discussion points:

- PPP loan
- Financial review
- Budget process and YE Projections
- Cash flow

- John Kelly, Facilities Manager, will be leaving his position on September 1, 2020. The search for a new candidate is on. Ann will send out a job description to the Vestry.

Resolution RE: Distributions from the St. Mary's Heritage Fund

Ann Golibart presented the following resolution for three (3) distributions from the Heritage Fund:

- \$22,000 from the Mr. and Mrs. Ross Buildings and Grounds Maintenance Fund to the Capital Fund Account to support Ross Hall Renovations.
- \$6,800 from the Richard and Yvonne Ross Outreach Fund for website enhancements and social media outreach to promote St. Mary's.
- \$15,000 from the Mr. and Mrs. Ross Youth Ministries Fund to support the virtual mission trip, existing youth outreach and youth outreach for the remainder of the year.

Faith England motioned to approve and Cindy Eaton seconded. All in favor.

Old Business:

Racial Reconciliation – continue discussion at next Vestry meeting.

New Business: Next Vestry meeting September 29, 2020

Closing Prayer: offered by Nan King.

John motioned to adjourn the meeting. Mary seconded. All in favor.

Meeting adjourned at 8:09 pm.