

St. Mary's Episcopal Church
Vestry Meeting - Minutes
August 31, 2021

MEETING HELD IN PERSON, SMC Youth Center

In Attendance: Arthur Lorr, Lon King, Genie DuPell, Jane Gilson, John Norris, Brent Butcher, Paul Hamaty, Cindy Eaton, including Father Todd (Rector), Father Christian (Assoc. Rector), Pastor Patsy (Directory of Spiritual Formation), Tom Winter (Director of Parish Operations) and Bob Bysshe (Treasurer).

Absent: Jean Lockwood, Ella Ashwell and Mark Hier.

The meeting commenced at 6:30 pm (via zoom software).

Opening Reflections

Father Todd led the opening reflection from Philippians 3:10-21 and discussion followed.

Cindy Eaton opened the meeting with prayer.

Minutes

Jane Gilson motioned to approve the May 25th minutes. John Norris seconded. All in favor.

Committee Reports:

Facilities, Brent Butcher: Written report provided prior to meeting. Filed by Title. The report covered the following topics and discussion followed:

- Bob Pearson retired as the chairperson of the Facilities committee. Great gratitude was expressed for his tremendous years of service.
- The successful renovation of Smith Hall
- Received final invoice for Ross Hall renovation
- Garden ministry: garden bed cleaned along fountain wall, new plantings on campus. Dennis Johnson will be missed for his wealth of orchid knowledge.

Worship, Paul Hamaty: Written report provided prior to meeting. The preliminary report covered the following topics:

- Youth ministry communications has been reported (to Paul) to have fallen through the cracks, especially long-term plans.
- More volunteers are needed

Rector's Report, Father Todd: Written report provided prior to meeting. Filed by Title. The report covered the following topic and discussion followed:

- "Planned Giving" workshop, to be hosted on November 6th & 7th: Jim Murphy will lead a 50 minute Basics of Planned Giving Seminar for St. Mary's parishioners and guests from other parishes, followed by an informal Q&A session. The day will conclude with Jim leading a session for parish leaders from around the diocese focused on best practices/processes for planned giving.

Assoc. Rector's Report, Father Christian: Written report provided prior to the meeting. Filed by Title. The report covered the following topics and discussion followed:

- Strength of communications team
- Sacred Ground program of the Episcopal church (to be led by Maureen Cotter and Darcy Weir).
- Missional: The Garcia family will be representing St. Mary's in Ecuador, with hope of creating a path for the youth mission trip for the summer of 2022.

Director of Spiritual Formation, Pastor Patsy: Written report provided prior to meeting. Filed by Title. The report covered the following topics and discussion followed:

- Brochure titled "Christian Education and Spiritual Formation" will be distributed Sunday, September 5th. The brochure will describe the following Sunday Funday events, to occur on the 2nd Sunday of each month:
 - "Contagious" youth meeting
 - Men's ministry
 - Women's ministry

This first Sunday Funday will take place on September 12th.

Rector's Warden Report, Genie DuPell: Written report provided prior to the meeting. Filed by Title. The report covered the following topics and discussion followed:

- Re-Entry committee update: Protocols were updated on July 31st due to rising rates of the COVID variant.
- Vestry vacancy: Ashley Ciliberti moved out of the area. The position will be filled at the next vestry election in January 2022.
- 90th anniversary of St. Mary's, January 2022
- Genie will run a search in the ACS database for 90th and 100th birthdays in our parish

People's Warden Report, Jane Gilson: Written report provided prior to the meeting. Filed by Title. The report covered the following topics and discussion followed:

- Communication with parishioners at Sand Hill Cove

Parish Administrator/Director of Parish Operations Report, Tom Winter:

Written report provided prior to the meeting. Filed by Title. The report covered some of the following topics:

- Oaks school: on campus Tuesdays and Thursdays
- Treasure Coast Community Singers on October 10, 2021: partnering with the arts will be of great value to promote the use of Ross Hall.
- Hospitality ministry: Sunday morning campus duty is needed to help people find their way to the different services.
- Smith Hall facelift
- Family Promise
- Increased level of campus activity requires additional staff support.

Financial Report, Bob Bysse, Treasurer: Written report provided prior to meeting. Filed by Title. The report covered the following topics and discussion followed:

- ***Heritage Fund Resolution:***

*Lon King motioned to **resolve** that in order to simplify and improve the investment management and administration of our Heritage Funds, currently managed by Seacoast Bank Wealth Management, the Vestry approves the consolidation of the St. Mary's Church (Heritage Fund) Muse-Brady A/C 61-0505-01-8, the St. Mary's Church (Heritage Fund) R & Y Ross Youth Fund A/C # 61-0569-01-4 and St. Mary's Church (Heritage Fund) R & Y Buildings and Grounds Fund A/C # 61-0570-01-2 into the St. Mary's Church Heritage Fund A/C # 61-0470-01-5 effective September 1, 2021 and that our spending rule going forward will provide for annual distributions from the Heritage Fund of between 3% and 5% of the three year rolling quarterly average of each of the sub-accounts in the Heritage Fund, except as otherwise provided by the donor. Going forward it is the intent of the Vestry to add new restricted gifts to this omnibus account. Our accountant will provide the necessary proportional share accounting for each of the sub-accounts in the omnibus Fund. Paul Hamaty seconded. All in favor, except for one abstention.*

- Treasurer's Report

Arthur Lorr motioned and Genie DuPell seconded to approve the Treasurer's Report. All in favor.

- July financial statements

Old Business:

(none)

New Business:

- Next Vestry meeting: September 28, 2021

Jane Gilson closed the meeting in prayer.

Meeting adjourned at 8:15 pm.

*** Written reports and detailed financial reports are available upon request.***