

**St. Mary's Episcopal Church**  
**Vestry Meeting**  
**23 September 2014**  
**(Approved as corrected, per 10.28.14 Meeting)**

**In Attendance:** Kasia D'Auria, Todd Balfourt, Pam Lanier, Charlie Lippincott, Barry Marsh, Jim Menendez, Tom Morris, DeeDee Nice, Nick Pasken, Peter Pignataro, Sue Riddell, Rose Schneider, Harriet Stone, Father Todd, Father Ian [McCarthy], David Earle, Melissa Lewis, Trina Perna

**Absent:** Father Steve

**Opening Reflections and Prayer:** Father Todd led a meditation on Corinthians 8:1-5, The Collection for the Lord's People (A Letter from Paul to the Church in Corinth). The Vestry was asked to consider what principles of stewardship were reflected in this passage. Examples included sharing, grace, love, self-giving, communication, and an eager desire to give - all principles that follow Jesus' example.

**Minutes:** A motion was made by Barry Marsh and seconded by Rose Schneider to approve as written the minutes of the August 23<sup>rd</sup>, 2014 Vestry meeting, i.e. draft v.4. Motion passed unanimously

**Committee Reports**

Vestry unanimously agreed to change order of meeting to allow Barry Marsh to report first on progress with Stewardship brochure.

**Communications (Barry Marsh)-** After thanking the Vestry members for sending him each ministry's goals, Barry presented a draft version of the brochure "All In – All Together". This pamphlet will be used to help with the 2015 Stewardship and Pledge Campaigns. The brochure highlights each ministry's goals and turns them into a narrative directed at informing potential parishioners who are looking for a church home.

**Christian Education and Small Groups (Tom Morris) -** Written report provided prior to meeting. St Mary's has a wide variety of Christian fellowship opportunities. Hope to keep expanding them. Please note, St. Mary's has an urgent need for Sunday School Teachers!

**New Members (Nick Pasken) -** Written report provided prior to meeting. Nick reminded the Vestry that this is critical time to plant the seeds that lead to future growth. Increasing new membership is everyone's responsibility. When you come to church on Sunday, please engage your neighbor ... "Have I met you before?" Follow the example of Sandy Thurlow and take a few minutes to get to know new faces and show them around the campus. Efforts are underway to develop "new member gifts" such as coffee mugs or pens imprinted with St. Mary's contact information. Additional suggestions include car magnets with 2015 Stewardship slogan "All in-All together" (possible Youth Group project).

**Parish Administrator (Melissa Lewis)**- Written report submitted prior to meeting.

PC Lighting: In August, Vestry approved expenditure of up to \$9K from the Reserve Fund to replace ceiling lights with LED's. New proposal from Facilities Committee is to fund upgrade without use of Reserves, pulling necessary funds from exhibiting 2014 budgeted line items. New estimate is \$12K.

Memorial Garden vandalized by two young males recently. Additional cameras will be added.

New Copier arrived Friday, Sept. 19<sup>th</sup>, and is currently in use.

Mary's Kitchen Grant Request has been completed. Does not require Vestry approval.

**People's Warden's (Kasia D'Auria)**: Verbal report given at meeting.

Distributed invitation for Parish "Thanks and Giving" Potluck to be held Oct 25<sup>th</sup> at 6pm in the Pittenger Center.

Working on video series of what Stewardship means to us.

**Rector's Warden's (Harriet Stone)**: Verbal report given at meeting. Harriet thanked the Vestry for completing their Ministry Goal. Will be use to create "All In – All Together" brochure that Barry Marsh presented.

**Assistant for Pastoral Care (Father Steve)**: In Fr. Steve's absence, DeeDee Nice reported all is going well. This month's luncheon theme will be "Financial Planning", on Thursday, September 25<sup>th</sup>.

**Assistant Rector (Father Ian)**: Written report provided prior to meeting. Fr. Ian is developing a stewardship sermon series, building relationships with CFW parishioners, and BYOB(ible) Sunday. Fall Alpha course has been cancelled.

**Rector (Father Todd)**:

Mary's Kitchen 20<sup>th</sup> Anniversary is Wednesday, October 29<sup>th</sup>. The Vestry is encouraged to meet at Mary's Kitchen at 4:45pm to share in prayer with Kitchen Staff before the meal. Please see Dale if you are able to help with serving (5<sup>th</sup> Wednesday needs volunteers).

Bishop Search Progress – Fr. Todd has been asked to be on the Standing Committee (election required), now that Search Committee work is done.

Ministry Minute: Fr. Todd and Harriet will work on schedule to update congregation on current events at St. Mary's. Coordinate with Vestry Committee reporting schedule.

Letter from Bishop Frade – Proposes mission trip to Salamanca, Spain, to help restore Anglican Church property that was decimated under Franco.

Heritage Fund Distributions – Fr. Todd will ask Barry Stocker to provide a current report on various fund restrictions on use, e.g. Agnes Weeks' scholarship funds.

Staff Strength Weaknesses Evaluation – Fr. Todd shared results of Staff Workshop. Please read Observation Report. Information only, no further Vestry action required

At 8 pm a motion was made by Kasia D'Auria and seconded by DeeDee Nice to extend the meeting by 20 minutes. Motion passed unanimously.

**Financial Report (Charlie Lippincott):** Written report provided prior to meeting. Approval of the 2013 Auditor's Report – Motion made by Peter Pignataro and seconded by Harriet Stone to approve the 2013 Auditor's Report as submitted by Charlie. Motion unanimously approved by the Vestry.

2014 Year End Forecast – Charlie is consistently seeing a deficit of approx. \$7K by 2014 year end (8mo's actual + 4mo's projection). Had previous expectation of \$20K surplus. Swing in finances due to lots of little items (largest being Music Program, TS + CW over by \$9K). Currently, 2014 income/assets do not include use of 2/3 of designated 2014 gifts, which have been set aside for future use.

At 8 pm a motion was made by Kasia D'Auria and seconded by Peter Pignataro to extend the meeting by additional 20 minutes. Motion passed unanimously.

### **New Business**

Heritage Fund, Approval of Specific Purpose Donation – St. Mary's has received a proposal for a \$100K donation from Richard and Yvonne Ross, to be used specifically for Marketing Outreach (principle held in perpetuity, interest used for this purpose only). Due to "specific purpose" designation, this proposed donation must be approved by the Vestry and the Heritage Committee. Motion made by Rose Schneider to accept the gift, in accordance with its terms, and to authorize Fr. Todd to finalize it's execution. Motion seconded by Peter Pignataro and passed unanimously.

Sue Riddell – Connectors meetings are scheduled for this weekend. Please plan to attend.

### **Old Business – None**

At 8:35pm a motion was made and duly passed to adjourn the meeting.

Respectfully submitted,  
Trina Perna, Clerk