

**St. Mary's Episcopal Church**  
**Vestry Meeting**  
**18 November 2014**  
(v.1)

**In Attendance:** Kasia D'Auria, Pam Lanier, Charlie Lippincott, Jim Menendez, Nick Pasken, Sue Riddell, Rose Schneider, Harriet Stone, Father Todd, Father Ian, Father Steve, Trina Perna Melissa Lewis, Tom Morris,

**Absent:** Todd Balfourt, Barry Marsh, DeeDee Nice, Peter Pignataro and David Earle

**Opening Reflections and Prayer (Father Todd):** John 6:25-35 (NIV) Fr. Todd led a meditation on the meaning of this traditional Thanksgiving prayer. After feeding the multitude with five loaves, Jesus was trying to realign the Disciples thoughts away from the miracle of physical food that just occurred, and towards the eternal food that the Lord offers. This is a good lesson for us as we go into the holidays when there will be many opportunities to feast and indulge in worldly things, but we need to be reminded of those things that satisfy us most. Jesus is the bread of eternal life.

**Minutes:** 23 October 2014 minutes (draft v.2) require correction (1) to spelling of Bryan Garner's last name under Barbara Godfrey's, Bishop Transition Committee report, and (2) to note that Outreach funds requested by Peter Pignataro are to be taken from the Heritage Fund (second paragraph, Mission and Outreach report). A motion was made and unanimously passed to accept the minutes as corrected.

### **Committee Reports**

**Worship, Pam Lanier** – Written report distributed at meeting. Veteran's Day concert well received. Next Jazz concert in church will be Dec. 8<sup>th</sup>; Dec. 12<sup>th</sup> is Messiah sing a long.

Pam presented Budget Proposal for 2015 Music Ministry. Proposal includes:

- Maintaining budget for music at worship services at \$24K (same as 2014)
- Increasing JoAnne Nelson's duties to 20 hrs/week at \$35/hour [equals \$36.4K over 50 weeks]
- \$700 to replace worn/torn robes.

The Third Annual Music series costs are assumed to be fully offset by revenue from ticket sales, special contributions and event donations. A portion of any excess revenue to be shared with JoAnne for extra work associated with concert series.

Please read and submit your questions on the 2014-2015 Music Series proposed budget to Pam.

**Facilities, Todd Balfourt** – Absent

**Stewardship Campaign, Sue Riddell** – Verbal report given at meeting.

2015 Pledge Campaign is ongoing. In the two weeks since in-gathering Sunday, St. Mary's has received 197 pledges (totaling \$590K) vs. 95 pledges (\$531K) at this same time last year. Current 2015 totals do not include seven (7) pledges, totaling \$19K, which were submitted without indication of who was making the pledge. Pledge cards can be filled out online at [www.stmarys-stuart.org/pledge-2015](http://www.stmarys-stuart.org/pledge-2015).

**2015 Vestry Nominating Committee** - Fr. Todd distributed hard copies of the Parish By-Laws (section 4.3 speaks to Vestry nominations). The Senior Warden will be the chair (4.3.1). The number of open positions must be announced to the parish at least six weeks before the annual meeting - [with annual meeting on Jan 25<sup>th</sup>, parish notice due Dec 14<sup>th</sup>], see paragraph 4.3.2. Slate to be published in Jan 11<sup>th</sup> and 18<sup>th</sup> parish newsletters (paragraph 4.3.4). Please submit your potential candidates to the nominating committee or Fr. Todd prior to contacting any potential nominees. All nominees must be confirmed and in good standing (see section 4.2).

**CFW Budget, Jim Menendez** – Written report distributed prior to meeting. Expenses for 2014 are estimated to be \$4.275K over approved \$16K budget. Jim recommends 2015 budget of \$20K, which can be achieved by reducing the number of paid musicians from five to four. Motion made by Jim Menendez to approved expenses of \$20K for 2014 and 2015 CFW services. Motion seconded by Rose Schneider and passed unanimously.

**Financial Report, Charlie Lippincott:** Written reports provided prior to meeting. 2015 Budget Review (continued from October Meeting) - Biggest issue to look out for is uncertainty of money collected from Plate. There is no way to predict income from plate with any accuracy (plate income estimate is *faith based*). Should have best understanding of 2015 pledge revenue by Jan 2015. Charlie currently estimates a 2015 YE surplus of \$10K. This does not include 2014 and 2015 CFW information provided by Jim Menendez at today's meeting.

2014 Surplus/Deficit will also be better known by Jan 2015. Music funding may be an issue; currently over-run by \$9.4K.

Reserve Fund – Future (and unfunded) projects include painting of exterior of Main campus using professional labor, for a cost of \$21K (note, current paint is bubbling in many areas).

Vestry voted to approve the Treasurer's report as submitted with no action on the 2015 Budget at this time. Motion made by Jim Menendez, seconded by Harriet Stone and unanimously approved.

**Parish Administrator's Report (Melissa Lewis):** Report distributed prior to meeting. Pittenger center has another roof leak (valley). Repair will cost \$3K. New LED lights have been installed.

**Assistant for Pastoral Care (Father Steve):** Luncheon with healing center speaker was a great success. Speaker: Kendra Brown. Subject: Depression and getting thru the holidays. Advice: Take a deep breath and count to ten. Close your eyes as you inhale/exhale and count ten repetitions. This exercise will help release your stress.

At 8:01 pm, a motion was moved and duly passed to extend the meeting by 30 minutes.

**People's Warden's Report (Kasia D'Auria):** Verbal report given at meeting. Since our October meeting, Kasia helped create the power point slides used at the Patriotic Sing on Veteran's Day. Also working on the "Christmas Festival" to be held on Sun Dec. 14<sup>th</sup> at 4 pm (previously known as Christmas in the Courtyard). Festival will include carols in the courtyard, 2-tons of snow and crafts for the kids. Stay tuned to website for more info. Cardboard Testimonials are still scheduled for Easter 2015.

**Rector's Warden's Report (Harriet Stone):** Report distributed at meeting. Parish Dinner will be held on Saturday, January 31<sup>st</sup>, 2015. Theme: Lighthouses, based on Matthew 5:16, "Let your light shine before men, that they may see your good deeds and praise your Father in heaven". Will include celebration of 2014 Heritage gifts from Martha Muse and Rich and Yvonne Ross. Tables of eight (8) will require sponsors. It would be nice if each ministry sponsored a table. Bob Schneider will prepare meal. Please mark your calendars, plan to attend, be greeters, or help in some way.

Harriet & Charlie have sponsored tomorrow night's meal (11/19) at Mary's Kitchen. Please be there by 4:40 pm to share in the pre-meal prayer.

**Assistant Rector's Report (Father Ian):** Report distributed prior to meeting. Next Fresh Start meeting will be at St. Mary's on Dec. 18<sup>th</sup> (luncheon).

**Rector's Report (Father Todd):** Report distributed prior to meeting. Diocesan Convention focused on thanking Bishop Frade and his wife Diana for their service. Election of new Bishop will be held in Jan 2015. Donor Recognition/Expressions of Appreciation - Location of memorial plaques has been completed.

### **New Business - None**

**Old Business** – Fr. Todd distributed proposed Ministry Minute Schedule. Please review and work out schedule conflicts amongst each other.

At 8:15 a motion was made and duly passed to adjourn the meeting.  
Respectfully submitted,  
Trina Perna, Clerk