

St. Mary's Episcopal Church
Vestry Meeting
27 May 2014
Final (Approved on 8.19.14)

In Attendance: Kasia D'Auria, Todd Balfourt, Pam Lanier, Charlie Lippincott, Barry Marsh, Jim Menendez, Tom Morris, DeeDee Nice, Nick Pasken, Peter Pignataro, Sue Riddell, Harriet Stone, Father Todd, Father Steve, David Earle, Melissa Lewis, Trina Perna

Absent: Rose Schneider

Opening: Father Todd led a meditation on **Hebrews 4:1-11 "A Sabbath-Rest for the People of God"**, inviting comments on what these verses mean to us as Christians and in light of the impending June and July summer holiday. Fr. Todd concluded by reminding us that "rest is required to give us space to handle all the other loads, requirements, and duties in our lives. It is easy for us to lose focus and direction in our modern, hectic lives. Let us therefore make every effort to enter that rest".

Minutes of the 22 April 2014 Vestry Meeting were unanimously approved as written (i.e. Draft v.2). Motion made by Peter Pignataro and seconded by Kasia D'Auria.

Committee Reports:

Facilities Committee: Todd Balfourt reported St. Mary's is moving forward with procuring security glass to be installed outside the Youth Building as a "gate". In addition:

PC recording system has been installed. Picture quality is great, but sound and ascetics still require improvement.

Courtyard pavers need to be leveled in many areas. Fr. Steve recommended installing a labyrinth in this area (circular path with one way in and out; used for spiritual contemplation). Fr. Steve has previous experience building two such labyrinths at the Duncan Center.

Raising height of choir floor is still under consideration. Concerned with ability to also raise floor below organ.

Stain glass windows in sanctuary are bowing from heat (west side is in worst condition). Quotes to repair range from \$200 to \$2000.

Youth: In Rose's absence Jim Menendez reported donations of \$2000 and \$500 from Mary's Closet and Mary's Kitchen for the summer Youth Mission Trip. Additional funding is still required. Rose's full report was distributed electronically prior to the vestry meeting.

Caring Ministry: DeeDee Nice shared news of progress being made in organizing hospital and LEM visitations. A local lawyer provided financial planning advice at the May Caring ministry luncheon program (held on the third

Thursday of each month). Next luncheon will be held in September. The Tuesday Healing service continues to be an inspiration to Fr. Steve. The new Healing Center is currently under utilized but DeeDee sees a brighter future for income (April income was \$360). Fr. Todd met with a counselor from St. Joe's parish to discuss the possibility that she become our point person / 'director' of the Healing center. Goal: Help us to take the Center to the next level.

Contemporary Worship Service: Jim Menendez met with Kelly Gardner and Alexis Stuckey to begin setting long and short-term goals to bring together and improve the relationship between parishioners from our Traditional and Contemporary services.

Parish Administrator's Report (Melissa Lewis):

Campus Security: Our recently installed video camera system was instrumental in allowing local police to issue a Bench Warrant for the male who spent several hours vandalizing St. Mary's exterior campus lights.

People's Warden's Report (Kasia D'Auria):

The Episcopal Network for Stewardship (TENS): Kashia volunteered to host a TENS webinar viewing at her home (or alternate venue). Program runs a total of 12 hours, and is available June 6th through June 29th. Please let her know of your interest and she will provide more details. Cake will be served.

St. Mary's Blog: St. Mary's is looking for volunteers to 'blog' about our church, congregation, activities, etc. Contributions can be an article or open discussion. Please contact Melissa and/or Kashia.

Rector's Warden's Report (Harriet Stone):

August 2014 Vestry Meeting Schedule: A motion was made and duly approved to hold the August Vestry meeting on 8/19/14. The corresponding Warden's meeting will be held on 8/14/14. Motion made by Peter Pignataro and seconded by Barry Marsh.

Combination of 2010 Vision Process and 2013 Reveal Survey Goals:

DeeDee and Harriet met and distributed a complete list of goals from both recent surveys. Each Vestry member is encouraged to work with their individual ministries to develop SMART goals that are in line with these survey results (SMART = Specific, Measureable, Attainable, Realistic, and Time bound). Please be prepared to report results during August vestry meeting.

Mary's Closet Update: Our thrift store recently donated \$2000 to our summer Mission Trip and \$3000 to Reserves, amongst other contributions. Demonstrating an "All-In" approach to Stewardship.

Assistant for Pastoral Care: Father Steve will use summer to combine list of home-bound parishioners and those requesting LEM visitations.

Rector's Report: Father Todd announced that Diane Kimes has agreed to be the 2014-2015 Stewardship Chair. Additionally ...

Summer worship schedule (Traditional services at 8am and 10am) will continue through Labor day, with the Winter schedule resuming on September 7th (Traditional services at 7-9-11am).

Alan Gardner, our full time sextant, is no longer with St. Mary's. Fr. Todd and the staff will begin interviewing new candidates over the summer
Bishop Search Committee Update: Job profile for nominee being released today, 5/27/14. Nomination form is also available. List of suitable candidates is currently up to 26 names. Fr. Todd serves on the Screening Committee

At 8:05 pm, on motion duly made and seconded, the vestry voted unanimously to extend the meeting an additional 15 minutes. Motion made by Kasia D'Auria and seconded by Peter Pignataro.

Financial Report (Charlie Lippincott)

2014 Financial Status, General Report: Good news! The Operating Fund is currently reflecting a surplus of \$138.2K YTD (\$117K better than May of 2013). This greatly improves our chances of ending 2014 in the black.

Resolution, Reorganization of Finance Committee: Motion made by Peter Pignataro and seconded by Barry March to approve Charlie's resolution regarding "Structure of the Finance Committee". After review and discussion, Tom Morris recommended including a term limits clause. Specifically, "A member may be removed for cause by 2/3 vote of remaining voting committee members." The friendly amendment was accepted by Peter and Barry. Amended resolution passed unanimously. Final approved motion provided as separate attachment to this report.

Resolution, Loan to Assistant Rector: Motion made by Sue Riddell and seconded by Kasia D'Auria to accept Charlie's resolution with correction to paragraph (d) regarding interest and repayment (simple interest loan without amortization). Corrected motion passed unanimously. Final approved motion provided as separate attachment to this report.

On motion duly made and seconded, the vestry voted unanimously to extend the meeting an additional 5 minutes. Motion made by Kasia D'Auria and seconded by Barry Marsh.

New Business:

Heritage Committee: With unanimous support from the vestry, Suzanne Pearson was nominated to the Heritage Committee. Motion made by Kasia D'Auria and seconded by Harriet Stone.

At 8:20pm, after thanking Kasia for bringing refreshments, and there being no further business, on motion duly made, seconded and carried, **the meeting was adjourned.**

Respectfully submitted,
Trina Perna, Clerk