

**St. Mary's Episcopal Church**  
**Vestry Meeting**  
**March 25, 2014**  
**Final (Approved on 4.22.14)**

**In Attendance:** Kasia D'Auria, Todd Balfourt, Pam Lanier, Charlie Lippincott, Barry Marsh, Jim Menendez, Tom Morris, DeeDee Nice, Nick Pasken (by Skype), Peter Pignataro, Sue Riddell, Father Todd, Father Steve, David Earle, and Melissa Lewis.

**Absent:** Rose Schneider, Harriett Stone, Trina Perna

**Opening:** Father Todd led a meditation on Psalm 22, inviting comments on how this passage reflects Jesus, especially the events of the Passion.

**Minutes** of the February 18, 2014 Vestry Meeting were unanimously approved as written (i.e. Draft v.2).

**Committee Reports:**

**2010 Visioning Process:** Dee Dee Nice led a discussion on the 2010 Visioning Process, first noting the four goals that were adopted -- (1) Glorify God in Worship, (2) Education: To Nurture one another in the knowledge and love of God, (3) Mission and Outreach: Serve Christ in others, and (4) Growth and Unity: Grow as a genuine Christian Community of love and Fellowship. A written statement of the goals, with specific sub-goals for each category is attached hereto as Attachment 1.

It was concluded that we do well on Goal #1 -- we offer a variety of services with diverse worship styles, we have an excellent music program, and we draw "seekers" not only through the diverse service offerings, but also through Alpha, and our healing service. However, there is room for improvement in our development of connections among the different services.

Goal #2: We do in fact offer a variety of Christian Education activities for all ages, including Children's and Adult Sunday School, small groups, special events such as our Lenten study and parish weekends. We also have a flourishing youth group for teenagers. Fr. Todd believes we need to focus on "equipping every member for ministry" so that everyone who comes can be "plugged in" and engaged in ministry.

Goal #3: We do well on mission and outreach, including pastoral support for those in need. An Outreach Committee has been formed and is active in promoting this goal. We did not pursue forming a Day Care Center, but we are reaching out to the community through the new healing center. It was agreed that our outreach should make special effort to reach the unchurched, and we should consider special materials to be distributed for that purpose in our outreach activities. Dee Dee suggests that we should make available distinctive shirts or T Shirts that identify St. Mary's to team members in outreach activities.

Goal #4. All of our church activities support growth and unity.

**Parish Administrator's Report (Melissa Lewis):**

Projectors for the Contemporary Service: The projectors in the Pittenger Center that are used for the contemporary service are not working. It is necessary to climb a high ladder to plug and unplug the current system. At this time, we are working on developing options to address this issue.

Church Recording System: You Tube recordings of our sermons have become tremendously popular and there are a large number of viewers. However, the recording equipment is not functioning properly and needs to be replaced. Melissa believes we have donations committed to fund the approximately \$5000 cost of the new system. On motion of Dee Dee, seconded by Kasia, the Vestry unanimously approved the purchase of a new recording system as described in Melissa's report.

Campus Security: Due to recent issues of vandalism and vagrancy, The Facilities and Finance Committees recommend that we proceed to purchase a security system that includes four cameras and a DVR. The cost is \$3000 and a donation of \$1500 is available to offset the cost. On motion of Kasia, seconded by Pam, the Vestry unanimously approved the purchase of the security system as described in Melissa's report.

Youth Building Security Gates: The Facilities Committee has identified a need to install security gates at the entrance of the Youth Building. Among other reasons, a gate is needed to prevent children using the building from wandering away. The estimated cost is \$7000 and a donation of \$6000 has been committed toward this cost. The youth have offered to fund the balance with a fundraiser. Additional work is being done to refine the plans and costs. At this time, on motion of Peter, seconded by Barry, the Vestry unanimously approved a proposal to move forward with this project.

**People's Warden's Report (Kasia D'Auria):** A written report was distributed prior to the meeting. Kasia highlighted the "Walking the Way" stewardship program which has been made available through the diocese; also she is working on bringing a Christian contemporary artist to perform at a future music program.

**Rector's Warden's Report (Harriet Stone):** Postponed.

**Assistant for Pastoral Care (Fr. Steve):** Fr. Steve reported that the Tuesday service is going well. In addition, he is leading an effort for our church (and/or clergy and members) to participate in a healing ministry known as the Order of St. Luke.

**Rector's Report (Fr. Todd):** A written report was distributed prior to the meeting. Fr. Todd highlighted the ongoing Bishop's search, with a "listening session" to occur at St. Mary's on April 5th. He encouraged vestry members to participate in the survey

referenced in his report. Fr. Todd also noted that he would be at the Contemporary Service on Easter Sunday. Finally, he noted that the church has received donation of a car.

On motion duly made and seconded, the vestry voted unanimously to extend the meeting an additional 15 minutes.

**Financial Report (Charlie Lippincott):** A written report was distributed prior to the meeting. Charlie noted that the Net Free Cash has increased from November's low of \$225k to more than \$300k, which is very encouraging. The increased pledges and donations since the annual meeting provide support for the hiring of an Assistant Rector. We are projecting a surplus in 2014 and a small deficit in 2015 based on the current projections. At this time, Barry made a motion, seconded by Peter to approve the 2014 budget as reflected in the Consolidated Revenue and Expense Report, as published March 21, 2014. After discussion, the motion was approved unanimously by the Vestry.

#### **New Business:**

**Healing Center Use Agreement:** David Earle distributed a draft Use Agreement for the professionals who will be renting space at the Healing Center located in the Pittenger Center. The users must be properly licensed and insured and adhere to a Master Calendar that remains under the control of St. Mary's. The agreement does not provide a leasehold interest in the space. The users must also hold St. Mary's harmless for their use of the Healing Center. This draft was provided for informational purposes and will be the subject of discussion at a future Vestry Meeting.

At this time, and there being no further business, on motion duly made, seconded and carried, the meeting was adjourned.

Tom Morris  
Acting Clerk