

St. Mary's Episcopal Church
Vestry Meeting
16 December 2014
Final – Approved 1/20/15

In Attendance: Kasia D'Auria, Todd Balfourt, Pam Lanier, Charlie Lippincott, Barry Marsh, Tom Morris, DeeDee Nice, Nick Pasken, Sue Riddell, Rose Schneider, Harriet Stone, Father Todd, Father Steve, Father Ian, Trina Perna

Absent: Jim Menendez, Peter Pignataro, David Earle, Melissa Lewis

Opening Reflections and Prayer, Father Todd: Fr. Todd led a meditation on the meaning of **Luke 1:46-55**, also known as Mary's Song. After learning she is to bare the Lord's son, Mary seems humble, appreciative, mature beyond her years and eager to carry the Son of God. In these verses, Mary describes God as her Savior, who is merciful, a promise keeper, leveler of the field, and fulfiller of the prophets. Father Todd reminded the Vestry that, whether man or woman, we all are the Christ bearers in our time.

Minutes (18 November 2014, v.1): A motion was made by Rose Schneider, and seconded by DeeDee Nice to accept the minutes as written. Motion passed unanimously.

Committee Reports:

Facilities, Todd Balfourt – Written report distributed prior to meeting, including minutes from last Facility Meeting (on 10/18/14). No recent emergencies. Top potential projects include Smith Hall bathroom renovations, Sanctuary stained glass rehabilitation and Courtyard renovation. Must wait to complete project list until after 2015 Budget has been determined and approved.

Youth, Rose Schneider – Written report distributed prior to meeting. In short, "Youth is busting out all over!" Current enrollment is 24 students in grades 3-4-5, and 61 in grades 6-12. More than 100 folks attended the Angel Tree ceremony on 12/16/14, and approximately 100 were at the Christmas Festival. Spring plans include Confirmation Candidate identification and Honor Banquet for students and leaders in the youth and family ministry programs. Summer 2015 Mission trip scheduled for first week of June. St. Mary's will join with youth from Palm City Presbyterian. Possible destination, Copperhill, TN.

Caring Ministry, DeeDee Nice – Verbal report given at meeting. The Directress of our Healing Center is completing the facility brochure, which outlines the services to be offered to St. Mary's and our secular community. Services offered will include a group bereavement class to tie in with other groups in town. Tentatively planning for a grand opening on Feb 8th, 2015. Father Steve is working on the speaker for January – possibly Rev. Karen Baxter, counselor and life and relationship coach.

2015 Pledge Campaign, Sue Riddell – Verbal report given at meeting. As of 12/15/14, St. Mary's had received 255 pledges, totaling \$712K. Need \$810K to meet current 2015 Budget assumption for revenue from pledges. If those who have not yet pledged match what they gave in 2014, we would have \$838K in revenue from pledges in 2015.

Financial Report (Charlie Lippincott): Written reports distributed prior to meeting.

2014 Year-End Estimate - Still have \$25K less than we need to have a balanced budget. However, 2014 plate collections in December account for a significant portion of yearly total, and there is a good chance St. Mary's will meet this goal. Loan to Father Ian, of \$10K towards housing, was completed 12/16/14. The Estate of Margaret Moon gave over \$45K to St. Mary's with no specified use. These funds were deposited into the Reserve Fund.

Approval of Preliminary 2015 Budget – There is a high potential for a balanced budget in 2015 (up to estimated maximum surplus of \$6K). This includes an additional need of \$4.2K for staff and maintenance (\$2K for part-time Sextant, \$1K for routine maintenance, and \$1.2K miscellaneous). A motion was made by Peter Pignataro and seconded by Barry Marsh to approve the Preliminary 2015 Operating budget of \$1.187 Million (v.2.07FCL.xlsx, dated 12/12/2014). Motion passed unanimously.

Motion made by Barry Marsh to approve the Treasurer's Report, including analysis of Reserve Fund. Motion seconded by Harriet Stone and passed unanimously.

Parish Administrator's Report, Melissa Lewis - (Absent) Written report provided prior to meeting. Motion made by Sue Riddell to approve as written the 2015 Housing Compensation Resolutions for Fr.'s Todd (at \$60K) and Ian (at \$42K). These resolutions set the parsonage allowance limits as defined by the IRS. Funding levels included in 2015 Budget plans. Motion seconded by Kasia D'Auria and unanimously approved. [Resolution language distributed with Melissa's report and will be included with distribution of these minutes.]

People's Warden, Kasia D'Auria - Verbal report given at meeting. Kasia has been recently been helping with the Youth Groups.

Rector's Warden, Harriet Stone - Verbal report given at meeting.

2015 Vestry Nomination Committee: On 12/14/14 the Parish was notified of the need for four new Vestry members in 2015-2016. The preliminary list of nominees was submitted to Fr. Todd on 12.16.14 for his review and approval. Annual Parish Dinner will be held on Saturday, Jan. 31st at 6pm. Please do whatever you can to help. Still need volunteers and wine to be underwritten – see Harriet if you can help. Dinner will also be used to honor all 2014 Memorial Gifts given to St. Mary's.

Assistant for Pastoral Care, Father Steve - See report above, from DeeDee Nice, Caring Ministry

Assistant Rector's Report, Father Ian- Written report distributed prior to meeting with hard copies also made available at the meeting. Please note, the CFW has seen two band members move away and/or resign. A new keyboard player, John Wunsch, and a new drummer/pianist, Sal Perla, have been hired.

Rector's Report, Father Todd- Written report distributed prior to meeting. Christmas celebrations are well under way and have been well attended. The 2014 music series concluded with Jazz in the Sanctuary, which was packed. Fr. Todd extended his thanks to all the staff (Joanne Nelson and office) and volunteers who have worked so hard to make these events possible. The best method to permanently honor all significant gifts given St. Mary's is still under evaluation. Fr. Todd will be asking for the formation of a small committee to design Memorial Plaques or some other suitable way to show our appreciation. The 2015 Vestry Retreat will be held on Saturday, Feb 7th.

New Business

Old Business – Peter Pignataro (1) Jazz concert was wonderful with not enough seats in the house! (2) Sold all wreaths assembled by Outreach Committee. (3) Christmas float was a “true work of art” which was produced through the dedication of a few members of St. Mary's. (4) N. Pasken – Food Bank packing was successful. FB would like to partner with United Way in Martin way to do food packing for backpack buddies. (5) Fr. Steve is missing his iPad (brown case). Please keep an eye out for it.

At 8:00 pm, a motion was made and duly passed to adjourn the meeting.
Respectfully submitted,
Trina Perna, Clerk