

St. Mary's Episcopal Church
Vestry Meeting
22 April 2014
Final (Approved 5.27.14)

In Attendance: Kasia D'Auria, Todd Balfourt, Pam Lanier, Charlie Lippincott, Barry Marsh, Jim Menendez, Tom Morris, DeeDee Nice, Nick Pasken, Peter Pignataro, Sue Riddell, Rose Schneider, Harriet Stone, Father Todd, Father Steve, David Earle, Trina Perna

Absent: Melissa Lewis

Opening: Father Todd led a meditation on John 20:11-18, inviting comments on how these verses call out to us as vestry members. Father Todd concluded that we really are resurrection people and this may be our job description.

Minutes: Motion made by Peter Pignataro and seconded by Barry Marsh to approve as written the minutes of the March 25, 2014 Vestry Meeting (i.e. Draft v.1). Motion passed unanimously.

Committee Reports:

Worship (Pam Lanier): A written report was distributed at the meeting. Pam noted the hard work by the choir and clergy from Palm Sunday through Easter. Joann Nelson has developed a new concert series. Father Todd noted the new location of the piano at the traditional services and thanks all for working with this new arrangement.

Facilities (Todd Balfourt): Report postponed. Peter Pignataro recommended addition of water shut off in Smith Hall, to stop water flow to bathrooms and kitchen in cases of emergency. Currently, problems in these areas require water to entire campus to be shut off.

Parish Administrator's Report (Melissa Lewis): A written report was distributed prior to the meeting. In Melissa's absence, Charlie Lippincott reviewed report highlights.

Campus Security - Installation of exterior lighting upgrades and motion sensitive security camera is complete and functioning well.

Church Recording System – New recording system has been ordered. High Definition camera has arrived. DVR is still in transit. We are approximately one to two weeks away from getting the new system up and running.

Youth Building Security Gates: Still reviewing options. Will be discussed at May Facilities Committee meeting.

People's Warden's Report (Kasia D'Auria):

Connectors Group: Kasia will work with Harriet over the summer and give Vestry members their assignments in the fall.

(In) Real Life Conference: Conference will be held, Saturday, April 26th (11a to 2p in Youth Building). Ten (new) women have signed up for the conference.

St. Mary's Blog: Last update approximately one year ago. Developing monthly reporting schedule to keep St. Mary's active in social media.

Rector's Warden's Report (Harriet Stone):

2010 Visioning Process vs. 2013 Reveal Survey Action Points: Harriet continues to meet with DeeDee to compare congregational goals based on these two surveys.

Honoring Stewardship: Used Palm Sunday as opportunity to thank top tier financial supporters for their significant support in reducing the 2014 Budget shortfall.

Assistant for Pastoral Care (Father Steve): Fr. Steve reported that the Health Ministry initiative is going well. New programs are being introduced on a bi-monthly basis. Next meeting will be held in May and a brochure with entire schedule of events is in the works. Also, developing method to follow up on "members in need" to ensure they don't fall through the cracks.

Rector's Report (Father Todd): A written report was distributed prior to the meeting. Fr. Todd announced that the Rev. Ian McCarthy has accepted the job as St. Mary's new assistant Rector. Father Ian will accompany St. Mary's June mission trip to Tennessee and will be in Stuart by 16 July 2014. Fr. Todd praised Harriet and DeeDee for their work blending the 2010 Visioning and 2013 Reveal goals, which will help ensure that we as a vestry all have the same priorities and are working to achieve the same goals. Fr. Todd also noted that the Bishop would be at St. Mary's on May 4th to perform seven confirmations (11 am service).

Financial Report (Charlie Lippincott): A written report was distributed prior to the meeting. Charlie highlighted:

2014 Budget Status: While our financial status is much better, the Operating account is currently borrowing from other funds and is still approximately \$58K in

the red. Motion made by DeeDee to accept the treasurer's report. Motion seconded and unanimously passed

Health Care Tax Credit: St. Mary's will be receiving a tax credit of approximately \$42K based on previous years' health care expenses. Approximately \$13K of this credit will be applied to the 2013 deficit, with the balance to be deposited into St. Mary's reserve funds.

2013 Parochial Report: (for Vestry approval) – Charlie noted that our Diocesan Assessment base (Parochial income) has increased by 6% over last year and therefore, the assessment will increase by same in 2015. Motion made by Kasia D'Auria and seconded by Rose Schneider to accept with correction the 2013 Parochial Report. Parochial report, Line 21, must be corrected to indicate St. Mary's offers adult Christian education. Motion passed unanimously. Report provided as a separate attachment to these minutes.

New Business

Parking Space Licensing Agreement (David Earle) – Background: One nearby Doctor's office would like to have daytime use of five (5) spaces in the parking lot east of the Pittenger Center. David has developed a non-exclusive license agreement for Vestry review. St. Mary's will designate parking spaces. Agreement auto-renews unless terminated by St. Mary's. Includes 30-day expiration clause. Motion to approve this agreement made by Rose Schneider and seconded by Harriet Stone. Discussion ensued. Vestry would like revenue generated to go into parking reserve account. St. Mary's liability insurance covers this parking area. Question called. Motion passed unanimously.

Old Business

Adoption of Use Agreement for Professionals at the Healing Center (David Earle and Fr Todd): First draft distributed to Vestry 3/25/14. Vestry requested that (1) St. Mary's approve each specific use at its sole discretion. (2) Require each group that uses this space to carry liability insurance. (3) Master calendar must be maintained. Development of final agreement will continue. Motion made by Barry Marsh and seconded by Peter Pignataro to approve this type of use for the previously returned Lucido space and to finalize use agreement. Discussion ensued. David reiterated that document under review is not final. Motion passed unanimously.

At 8:00 pm, and there being no further business, on motion duly made, seconded and carried, the meeting was adjourned.

Trina Perna
Clerk

Attachment: 2013 Parochial Report